

**Policy 6000.6**  
**Head Start/Early Head Start**  
**Major Program Policies**  
**Additions**

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| 37 | 1302.91 | Staff qualifications | <p><b>Parent Scholarships</b><br/> Parents who have a child/children enrolled in Head Start/Early Head Start program will be eligible to apply for a parent scholarship through Head Start/Early Head Start in collaboration with Broward College. Parents will have the option to apply for a scholarship to earn a Child Development Associate (CDA) Credential in Infant/Toddler or Preschool or an Associate of Science in Early Childhood Education. It is anticipated that HS and EHS family members who are interested in an early childhood career can begin their educational path and address the shortage of well-prepared Teacher Assistants/Child Development Associates in Broward County Public Schools. The amount budgeted (\$24,000 annually) for this initiative will pay for nine CDA scholarships and three Associate of Science degree scholarships annually for five years beginning in 2020.</p> <p><b>Scholarship Acceptance Requirements:</b></p> <ol style="list-style-type: none"> <li>1) Applicants must be a parent of a child in the Head Start or Early Start program.</li> <li>2) Applicants must hold a high school diploma or GED to qualify.</li> <li>3) Applicants are required to submit a completed scholarship application to the Head Start/Early Intervention Department for review.</li> <li>4) A panel of Head Start staff and Policy Council parents will review all completed applications that have been submitted by the designated deadline.</li> <li>5) A scoring rubric will be used by the panel to determine accepted applications.</li> </ol> <p><b>Program Completion Requirements:</b></p> <ol style="list-style-type: none"> <li>1) Once accepted, parents are required to do the following: <ol style="list-style-type: none"> <li>a. Apply for admission to Broward College.</li> <li>b. Complete registration for Broward College for the upcoming term.</li> <li>c. Complete all the coursework for the CDA within one (1) year of start date or the Associate of Science within two (2) years of start date.</li> <li>d. Maintain passing grades of a “C” or higher in each class taken.</li> <li>e. Submit unofficial college transcripts with grades to the Head Start/Early Head Start program of Broward County Public Schools after each semester.</li> <li>f. Once accepted, parents are required to remain in good standing with all Head Start/Early Head Start and SBBC compliance requirements (refer to the parent handbook).</li> <li>g. Parents whose child ages out of the program are permitted to continue with the</li> </ol> </li> </ol> |
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|  |  |  | <p style="text-align: center;">scholarship program until completion.</p> <ul style="list-style-type: none"> <li>h. Parents who fail to follow established guidelines will not be permitted to continue using scholarship funds provided through the Head Start/Early Head Start Parent Scholarship program.</li> <li>i. Secure and maintain a position, in good standing, within a Broward County Public School Head Start or Early Head Start classroom for a minimum of three (3) years.</li> <li>j. Return all scholarship dollars if participant provides fraudulent information.</li> </ul> <p><b>Scholarship Program Allowance:</b></p> <ul style="list-style-type: none"> <li>1) Head Start/Early Head Start grant funds will cover the costs associated with the program track of choice. The Head Start/Early Intervention Department will pay costs directly to Broward College.</li> <li>2) Head Start/Early Head Start grant funds will cover the costs associated with obtaining the required DCF 45-hour coursework (CDA Infant/Toddler – Early Head Start only).</li> <li>3) Head Start/Early Head Start will cover the costs associated with obtaining the required fingerprinting for childcare licensing through the state clearinghouse (CDA Infant/Toddler – Early Head Start only).</li> <li>4) The Head Start/Early Intervention Department will provide a loaner laptop to any award participant for the purpose of completing coursework requirements/assignments, if needed, with the intent that the computer will be returned upon completion of program or termination of the scholarship.</li> </ul> <p><b>Infant/Toddler Specialization</b></p> <ul style="list-style-type: none"> <li>a. Parents choosing to complete Infant/Toddler CDA will need to complete the required DCF 45-hour coursework (Early Head Start only). Costs will be covered by the Head Start/Early Head Start grant.</li> <li>b. Parents who complete the Infant/Toddler CDA will be required to obtain fingerprinting for Broward County Child Care licensing through the state clearinghouse (CDA Infant/Toddler – Early Head Start only) in addition to fingerprints required by SBBC. Costs for initial fingerprints will be covered by the Head Start/Early Head Start grant.</li> </ul> |
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